



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
FINANCE AND EFFICIENCY
COUNCIL MEETING
THURSDAY, October 15, 2020
8:00 A.M.**

**General Attendee URL:
<https://us02web.zoom.us/join/9101562020>**

Access Code:

AGENDA

1. Call to Order and Introductions
2. Approval of Finance and Efficiency Council Meeting Minutes
 - A. August 20, 2020
3. Information - Financial Report – August 2020
4. Information - Bank Reconciliation - August 2020 and September 2020
5. Information – Fiscal Monitoring Activity Reports
6. Recommendation as to Approval to Accept of Workforce System Funding
7. Recommendation as to Approval to Accept and Allocate Department of Children and Families Refugee Employment and Training Program Funds

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"Members of the public shall be given a reasonable opportunity to be heard on a specific agenda item, but must register with the agenda clerk prior to being heard."



SFWIB FINANCE AND EFFICIENCY COUNCIL

AGENDA ITEM NUMBER: 2A

DATE: October 15, 2020 at 8:00AM

AGENDA ITEM SUBJECT: MEETING MINUTES

August 20, 2020 at 8:00am

WEBINAR

COMMITTEE MEMBERS IN ATTENDANCE	COMMITTEE MEMBERS NOT IN ATTENDANCE	OTHER ATTENDEES
<ol style="list-style-type: none"> 1. Gibson, Charles, 2. Perez, Andy, <i>Vice-Chairman</i> 3. Maxwell, Michelle 4. Scott, Kenneth 	<ol style="list-style-type: none"> 5. Adrover, Bernardo 6. Bridges, Jeff 7. Datorre, Roberto 8. Lampon, Brenda <p>SFW STAFF Beasley, Rick Ford, Odell</p>	Perez-Borroto, Connie

Agenda items are displayed in the order they were discussed.

1. Call to Order and Introductions

FEC Chairman Gibson presented the item and SFWIB Assistant Director Odell Ford began with roll call. SFWIB Executive Director Rick Beasley announced that a quorum had not been achieved.

Executive Director Rick Beasley announced the retirement of SFWIB member Lucia Davis Raiford from Miami-Dade County and SFWIB. He additionally announced newly

appointment member Ms. Michelle Glean Jones of the Beacon Council who will join the FEC effective the next council meeting scheduled in October.

2. Approval of Finance and Efficiency Council Meeting Minutes of August 13, 2020
Deferred due to lack of quorum.

3. Information – Financial Report – June 2020

Chairman Gibson introduced the item and Mr. Beasley further requested SFWIB Assistant Director Odell Ford further present the financial report of June 2020 covering the period of July 1, 2019 to June 30, 2020.

Budget Variance Explanation

- Youth Services 80.5% versus 100%
- Training and Support Services- \$3,342,242
- Other Programs and Projects are 54.8% versus 100%

Mr. Perez inquired about current outreach strategies to exhaust available resources for services during the pandemic. Mr. Beasley provided details on various potential strategies.

4. Information – Bank Reconciliation – Financial Report June 2019 to July 2020

Chairman Gibson introduce the item and Mr. Ford further presented.

No further questions or discussions.

5. Information – Fiscal Monitoring Activity Report

Chairman Gibson introduced the item and Mr. Ford further presented.

Ms. Maxwell verified an amount totaling \$41,534.24 asked whether if the amount was for repeat findings. Mr. Beasley provided details.

Mr. Beasley further explained the processes of voiding checks.

There was continued discussion.

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6. Recommendation as to Approval to Accept Workforce Innovation and Opportunity Act (WIOA) State Level Supplemental Funds

Chairman Gibson introduced the item and Mr. Ford further presented.

Ms. Maxell briefly questioned the approval procedures and protocols for this item. Both

Mr. Beasley and FEC Vice Chairman Perez provided further details on its purposes.

Item moved by consensus of the members present.
(Roll Call Conducted)

**7. Recommendation as to Approval to Accept Wagner Peyser Military Family
Employment Advocacy Program Funds**

FEC Chairman Perez introduced the item and Mr. Gibson further presented.

Item moved by consensus of the members present.

(Roll Call Conducted)

FEC Vice-Chairman Perez shared his concerns on addressing current policies. Mr. Beasley provided updates on current layoff aversion and child care assistance strategies.

There being no further business to come before the Council, meeting adjourned at 9:00am.



SFWIB FINANCE EFFICIENCY COUNCIL

DATE: 8/15/2020

AGENDA ITEM NUMBER: 3

AGENDA ITEM SUBJECT: FINANCIAL REPORT

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

STRATEGIC PROJECT: **Strengthen workforce system accountability**

BACKGROUND:

The Finance and Efficiency Council's primary goal is to work to ensure that the Board is in good financial health, its assets are protected, and its resources are used appropriately and accounted for sufficiently. Accordingly, the attached un-audited financial report for the month of August 2020 is being presented for review by the Board members.

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT

FINANCIAL REPORT

FOR THE PERIOD OF:

JULY 1, 2020 THRU AUGUST 31, 2020
(UNAUDITED)

**Accompanying Notes to the Financial Report (unaudited)
For the Period of July 1, 2020 through August 31, 2020**

Budget Variance Explanations

- Training and Support Services expenditures were \$0 as of August 2020. Operational documents are needed from the Service Providers in order to fully execute their contracts. Service Provider invoices are not paid until contracts are executed. The invoicing process for Training vendors involves the issuance of a voucher, which does not allow the issuance of an invoice for fourteen (14) days. This delay coupled with the submission for payment did not allow for the invoices to be paid by August 31, 2020. As of September 2020 invoices have been received and will be reflected in the financial reports in the following months. This category is closely monitored and contractually there are spending requirements that are generally met by year end.
- Other Programs & Projects are 21.1% versus the standard rate of 17%. This is primarily due to the Summer Youth Employment programs being extended beyond the standard summer months of the year.

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET

AGENCY SUMMARY
FISCAL YEAR 2020/2021
YTD Operations (07/01/20-06/30/21)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/20 THRU 06/30/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 17%		
Revenues:							
WIOA	\$ 18,889,299	\$ -	\$ -	\$ 18,889,299	\$ 241,177	\$ 18,648,122	1.3%
TANF	\$ 7,690,007	\$ -	\$ -	\$ 7,690,007	\$ 1,107,121	\$ 6,582,886	14.4%
DEO	\$ 1,968,946	\$ -	\$ -	\$ 1,968,946	\$ 319,258	\$ 1,649,688	16.2%
DCF-Refugee	\$ 6,797,741	\$ -	\$ -	\$ 6,797,741	\$ 1,185,073	\$ 5,612,668	17.4%
Second Year Allocation from FY 19-20	\$ 22,673,968	\$ -	\$ -	\$ 22,673,968	\$ 2,438,153	\$ 20,235,816	10.8%
Other	\$ -	\$ -	\$ -	\$ -	\$ 16,205	\$ (16,205)	
Total Revenue	\$ 58,017,961	\$ -	\$ -	\$ 58,017,961	\$ 5,306,986	\$ 52,710,975	9.1%
Expenditures:							
Headquarter Costs	\$ 8,983,264	\$ -	\$ -	\$ 8,983,264	\$ 1,073,843	\$ 7,909,421	12.0%
Adult Services	\$ 11,606,662	\$ -	\$ (435,000)	\$ 11,171,662	\$ 1,532,047	\$ 9,639,615	13.7%
Refugee Services	\$ 7,359,709	\$ (20,251)	\$ -	\$ 7,339,458	\$ 1,121,200	\$ 6,218,258	15.3%
Youth Services	\$ 6,743,950	\$ (1,860,992)	\$ -	\$ 4,882,958	\$ 820,027	\$ 4,062,931	16.8%
Unallocated Funds	\$ -	\$ -	\$ (2,007,801)	\$ (2,007,801)	\$ -	\$ (2,007,801)	
Set Aside	\$ 6,792,444	\$ -	\$ -	\$ 6,792,444	\$ -	\$ 6,792,444	0.0%
Facilities Costs	\$ 5,719,222	\$ -	\$ -	\$ 5,719,222	\$ 596,863	\$ 5,122,359	10.4%
Training & Support Services	\$ 10,812,711	\$ 3,530,741	\$ -	\$ 14,343,452	\$ (4,400)	\$ 14,347,852	0.0%
Allocated Funds	\$ 6,732,711	\$ 3,530,741	\$ -	\$ 10,263,452	\$ (4,400)	\$ 10,267,852	0.0%
Set Asides	\$ 4,080,000	\$ -	\$ -	\$ 4,080,000	\$ -	\$ 4,080,000	0.0%
Unallocated Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Programs & Projects	\$ -	\$ (1,649,498)	\$ 2,442,801	\$ 793,303	\$ 167,406	\$ 625,897	21.1%
Future Bankers Camp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Take Stock in Childrens	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Big Brothers Big Sisters of Miami	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
National Flight Academy	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Miami Dade-Chamber of Commerce Inc.	\$ -	\$ -	\$ 115,000	\$ 115,000	\$ 19,167	\$ 95,833	16.7%
The Beacon Council Economic Development Foundation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
AMO-City of Opa-Locka Summer Youth Employment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
NEG	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Employ Miami Dade-City of Miami	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
YWCA, Florida Memorial University, Camillus House, St. Thomas	\$ -	\$ -	\$ 320,000	\$ 320,000	\$ 83,618	\$ 236,382	26.1%
AMO-Rolling Crest Lake Home (RCL Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Adult Making Summer Youth Employment (City of Miami Gardens)	\$ -	\$ (291,617)	\$ 357,801	\$ 66,184	\$ 23,395	\$ 42,789	35.3%
Youth Co-Op Summer Youth Employment (City of Florida City)	\$ -	\$ (113,665)	\$ 150,000	\$ 36,335	\$ -	\$ 36,335	0.0%
MIDCPS Summer Youth Internship - 2019	\$ -	\$ (1,244,216)	\$ 1,500,000	\$ 255,784	\$ 41,226	\$ 214,558	16.1%
Total Expenditures	\$ 58,017,962	\$ 0	\$ -	\$ 58,017,962	\$ 5,306,986	\$ 52,710,975	9.1%
Balance of Funds Available	\$ (0)	\$ (0)	\$ -	\$ (0)	\$ -	\$ (0)	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET

WIOA ADULT
FISCAL YEAR 2020/2021
YTD Operations (07/01/20-06/30/21)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/20 THRU 08/31/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 17%		
Revenues:							
WIOA	\$ 6,209,992			\$ 6,209,992		\$ 6,209,992	0.0%
TANF				\$ -		\$ -	
DEO				\$ -		\$ -	
DCF-Refugee				\$ -		\$ -	
Second Year Allocation from FY 19-20	\$ 5,488,861			\$ 5,488,861	\$ 707,532	\$ 4,781,329	12.9%
Other				\$ -			
Total Revenue	\$ 11,698,853	\$ -	\$ -	\$ 11,698,853	\$ 707,532	\$ 10,991,321	6.0%
Expenditures:							
Headquarter Costs	\$ 1,883,515			\$ 1,883,515	\$ 189,054	\$ 1,694,461	10.0%
Adult Services	\$ 3,590,428	\$ -	\$ (64,624)	\$ 3,525,804	\$ 404,968	\$ 3,120,836	11.5%
Refugee Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Unallocated Funds				\$ -		\$ -	
Set Aside				\$ -		\$ -	
Facilities Costs	\$ 1,345,368			\$ 1,345,368	\$ 100,696	\$ 1,244,672	7.5%
Training & Support Services	\$ 4,879,541	\$ 95,386	\$ -	\$ 4,974,927	\$ -	\$ 4,974,927	0.0%
Allocated Funds	\$ 3,424,236	\$ 95,386		\$ 3,519,622		\$ 3,519,622	0.0%
Set Asides	\$ 1,455,305			\$ 1,455,305		\$ 1,455,305	0.0%
Unallocated Funds				\$ -		\$ -	
Other Programs & Projects	\$ -	\$ -	\$ 64,624	\$ 64,624	\$ 12,814	\$ 51,810	19.8%
Future Bankers Camp				\$ -		\$ -	
Take Stock in Childrens				\$ -		\$ -	
Big Brothers Big Sisters of Miami				\$ -		\$ -	
National Flight Academy				\$ -		\$ -	
Miami Dade-Chamber of Commerce Inc.				\$ -		\$ -	
The Beacon Council Economic Development Foundation				\$ -		\$ -	
AMO-City of Opa-Locka Summer Youth Employment				\$ -		\$ -	
NEG				\$ -		\$ -	
Employ Miami Dade-City of Miami				\$ -		\$ -	
YWCA, Florida Memorial University, Camillus House, St. Thomas			\$ 64,624	\$ 64,624	\$ 12,814	\$ 51,810	19.8%
AMO-Rolling Crest Lake Home (RCL Funding)				\$ -		\$ -	
Adult Making Summer Youth Employment (City of Miami Gardens)				\$ -		\$ -	
Youth Co-Op Summer Youth Employment (City of Florida City)				\$ -		\$ -	
MIDCPS Summer Youth Internship - 2019				\$ -		\$ -	
Total Expenditures	\$ 11,698,853	\$ -	\$ -	\$ 11,698,853	\$ 707,532	\$ 10,991,321	6.0%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET

WIDA DISLOCATED WORKER

FISCAL YEAR 2020/2021

YTD Operations (07/01/20-06/30/21)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/20 THRU 08/31/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
Revenues:							
WIOA	\$ 3,830,860			\$ 3,830,860		\$ 3,830,860	0.0%
TANF				\$ -		\$ -	
DEO				\$ -		\$ -	
DCF-Refugee				\$ -		\$ -	
Second Year Allocation from FY 19-20	\$ 5,044,688			\$ 5,044,688	\$ 620,444	\$ 4,424,244	12.3%
Other				\$ -		\$ -	
Total Revenue	\$ 8,875,548	\$ -	\$ -	\$ 8,875,548	\$ 620,444	\$ 8,255,104	7.0%
Expenditures:							
Headquarter Costs	\$ 1,428,963			\$ 1,428,963	\$ 174,508	\$ 1,254,455	12.2%
Adult Services	\$ 2,725,678	\$ -	\$ (183,939)	\$ 2,541,739	\$ 336,897	\$ 2,204,842	13.3%
Refugee Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Unallocated Funds				\$ -		\$ -	
Set Aside				\$ -		\$ -	
Facilities Costs	\$ 1,020,688			\$ 1,020,688	\$ 80,609	\$ 940,079	7.9%
Training & Support Services	\$ 3,700,219	\$ (73,195)	\$ -	\$ 3,627,024	\$ (4,400)	\$ 3,631,424	-0.1%
Allocated Funds	\$ 2,586,212	\$ (73,195)		\$ 2,523,017	\$ (4,400)	\$ 2,527,417	-0.2%
Set Asides	\$ 1,104,007			\$ 1,104,007		\$ 1,104,007	0.0%
Unallocated Funds				\$ -		\$ -	
Other Programs & Projects	\$ -	\$ -	\$ 183,939	\$ 183,939	\$ 32,830	\$ 151,109	17.8%
Future Bankers Camp				\$ -		\$ -	
Take Stock in Childrens				\$ -		\$ -	
Big Brothers Big Sisters of Miami				\$ -		\$ -	
National Flight Academy				\$ -		\$ -	
Miami Dade-Chamber of Commerce Inc.			\$ 115,000	\$ 115,000	\$ 19,167	\$ 95,833	
The Beacon Council Economic Development Foundation				\$ -		\$ -	
AMO-City of Opa-Locka Summer Youth Employment				\$ -		\$ -	
NEG				\$ -		\$ -	
Employ Miami Dade-City of Miami				\$ -		\$ -	
YWCA, Florida Memorial University, Camillus House, St. Thomas			\$ 68,939	\$ 68,939	\$ 13,663	\$ 55,276	19.8%
AMO-Rolling Crest Lake Home (RCL Funding)				\$ -		\$ -	
Adult Makind Summer Youth Employment (City of Miami Gardens)				\$ -		\$ -	
Youth Co-Op Summer Youth Employment (City of Florida City)				\$ -		\$ -	
MIDCPS Summer Youth Internship - 2019				\$ -		\$ -	
Total Expenditures	\$ 8,875,548	\$ -	\$ -	\$ 8,875,548	\$ 620,444	\$ 8,255,104	7.0%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET

WIOA RAPID RESPONSE
FISCAL YEAR 2020/2021
YTD Operations (07/01/20-06/30/21)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/20 THRU 08/31/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
Revenues:							
WIOA	\$ 1,156,752			\$ 1,156,752	\$ 127,575	\$ 1,029,177	11.0%
TANF				\$ -		\$ -	
DEO				\$ -		\$ -	
DCF-Refugee				\$ -		\$ -	
Second Year Allocation from FY 19-20				\$ -		\$ -	
Other				\$ -		\$ -	
Total Revenue	\$ 1,156,752	\$ -	\$ -	\$ 1,156,752	\$ 127,575	\$ 1,029,177	11.0%
Expenditures:							
Headquarter Costs	\$ 186,237			\$ 186,237	\$ 36,144	\$ 150,093	19.4%
Adult Services	\$ 324,788	\$ -	\$ (18,720)	\$ 306,068	\$ 73,549	\$ 232,519	24.0%
Refugee Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Unallocated Funds				\$ -		\$ -	
Set Aside				\$ -		\$ -	
Facilities Costs	\$ 133,027			\$ 133,027	\$ 14,092	\$ 118,935	10.6%
Training & Support Services	\$ 512,701	\$ (22,191)	\$ -	\$ 490,510	\$ -	\$ 490,510	0.0%
Allocated Funds	\$ 192,013	\$ (22,191)		\$ 169,822		\$ 169,822	0.0%
Set Asides	\$ 320,688			\$ 320,688		\$ 320,688	0.0%
Unallocated Funds				\$ -		\$ -	
Other Programs & Projects	\$ -	\$ -	\$ 18,720	\$ 18,720	\$ 3,791	\$ 14,929	20.3%
Future Bankers Camp				\$ -		\$ -	
Take Stock in Childrens				\$ -		\$ -	
Big Brothers Big Sisters of Miami				\$ -		\$ -	
National Flight Academy				\$ -		\$ -	
Miami Dade-Chamber of Commerce Inc.				\$ -		\$ -	
The Beacon Council Economic Development Foundation				\$ -		\$ -	
AMO-City of Opa-Locka Summer Youth Employment				\$ -		\$ -	
NEG				\$ -		\$ -	
Employ Miami Dade-City of Miami				\$ -		\$ -	
YWCA, Florida Memorial University, Camillus House, St. Thomas			\$ 18,720	\$ 18,720	\$ 3,791	\$ 14,929	20.3%
AMO-Rolling Crest Lake Home (RCL Funding)				\$ -		\$ -	
Adult Making Summer Youth Employment (City of Miami Gardens)				\$ -		\$ -	
Youth Co-Op Summer Youth Employment (City of Florida City)				\$ -		\$ -	
MiDCPS Summer Youth Internship - 2019				\$ -		\$ -	
Total Expenditures	\$ 1,156,752	\$ -	\$ -	\$ 1,156,752	\$ 127,575	\$ 1,029,177	11.0%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET

IANE
FISCAL YEAR 2020/2021
YTD Operations (07/01/20-06/30/21)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET
Revenues:				
WIOA	\$ -			\$ -
TANF	\$ 7,690,007			\$ 7,690,007
DEO	\$ -			\$ -
DCF-Refugee	\$ -			\$ -
Second Year Allocation from FY 19-20	\$ -			\$ -
Other	\$ -			\$ -
Total Revenue	\$ 7,690,007	\$ -	\$ -	\$ 7,690,007
Expenditures:				
Headquarter Costs	\$ 1,238,091			\$ 1,238,091
Adult Services	\$ 3,867,565	\$ -	\$ (121,476)	\$ 3,746,089
Refugee Services	\$ -	\$ -	\$ -	\$ -
Youth Services	\$ -	\$ (443,200)	\$ -	\$ (443,200)
<i>Unallocated Funds Set Aside</i>			\$ (1,780,209)	\$ (1,780,209)
Facilities Costs	\$ 884,351			\$ 884,351
Training & Support Services	\$ 1,700,000	\$ 1,907,903	\$ -	\$ 3,607,903
<i>Allocated Funds</i>	\$ 500,000	\$ 1,907,903		\$ 2,407,903
<i>Set Asides</i>	\$ 1,200,000			\$ 1,200,000
<i>Unallocated Funds</i>				\$ -
Other Programs & Projects	\$ -	\$ (1,464,703)	\$ 1,901,685	\$ 436,982
<i>Future Bankers Camp</i>				\$ -
<i>Take Stock in Childrens</i>				\$ -
<i>Big Brothers Big Sisters of Miami</i>				\$ -
<i>National Flight Academy</i>				\$ -
<i>Miami Dade-Chamber of Commerce Inc.</i>				\$ -
<i>The Beacon Council Economic Development Foundation</i>				\$ -
<i>AMO-City of Opa-Locka Summer Youth Employment</i>				\$ -
<i>NEG</i>				\$ -
<i>Employ Miami Dade-City of Miami</i>				\$ -
<i>YWCA, Florida Memorial University, Camillus House, St. Thomas</i>			\$ 121,476	\$ 121,476
<i>AMO-Rolling Crest Lake Home (RCL Funding)</i>				\$ -
<i>Adult Making Summer Youth Employment (City of Miami Gardens)</i>		\$ (147,513)	\$ 180,209	\$ 32,696
<i>Youth Co-Op Summer Youth Employment (City of Florida City)</i>		\$ (72,974)	\$ 100,000	\$ 27,026
<i>MIDCPS Summer Youth Internship - 2019</i>		\$ (1,244,216)	\$ 1,500,000	\$ 255,784
				\$ -
				\$ -
Total Expenditures	\$ 7,690,007	\$ 0	\$ -	\$ 7,690,007
Balance of Funds Available	\$ -	\$ (0)	\$ -	\$ -

ACTUAL (07/01/20 THRU 08/31/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
		Std Rate= 17%
\$ 1,107,121	\$ 6,582,886	14.4%
\$ -	\$ -	
\$ -	\$ -	
\$ -	\$ -	
\$ -	\$ -	
\$ 1,107,121	\$ 6,582,886	14.4%
\$ 307,758	\$ 930,333	24.9%
\$ 576,778	\$ 3,169,311	15.4%
\$ -	\$ -	
\$ -	\$ (443,200)	
\$ -	\$ (1,780,209)	
\$ -	\$ -	
\$ 146,051	\$ 738,300	16.5%
\$ -	\$ 3,607,903	0.0%
\$ -	\$ 2,407,903	0.0%
\$ -	\$ 1,200,000	0.0%
\$ -	\$ -	
\$ 76,534	\$ 360,448	17.5%
\$ -	\$ -	
\$ -	\$ -	
\$ -	\$ -	
\$ -	\$ -	
\$ -	\$ -	
\$ -	\$ -	
\$ 23,730	\$ 97,746	19.5%
\$ -	\$ -	
\$ 11,577	\$ 21,119	35.4%
\$ -	\$ 27,026	0.0%
\$ 41,226	\$ 214,558	16.1%
\$ -	\$ -	
\$ -	\$ -	
\$ 1,107,121	\$ 6,582,886	14.4%
\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET

REFUGEE
FISCAL YEAR 2020/2021
YTD Operations (07/01/20-06/30/21)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/20 THRU 08/31/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 17%		
Revenues:							
W/OA	\$ -			\$ -			
TANF				\$ -			
DEO				\$ -			
DCF-Refugee	\$ 6,797,741			\$ 6,797,741	\$ 1,185,073	\$ 5,612,668	17.4%
Second Year Allocation from FY 19-20	\$ 1,998,600			\$ 1,998,600		\$ 1,998,600	0.0%
Other				\$ -			
Total Revenue	\$ 8,796,341	\$ -	\$ -	\$ 8,796,341	\$ 1,185,073	\$ 7,611,268	13.5%
Expenditures:							
Headquarter Costs	\$ 1,416,383			\$ 1,416,383	\$ 51,766	\$ 1,364,616	3.7%
Adult Services	\$ -			\$ -	\$ -	\$ -	
Refugee Services	\$ 7,359,709	\$ (20,251)	\$ -	\$ 7,339,458	\$ 1,121,200	\$ 6,218,258	15.3%
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Unallocated Funds				\$ -			
Set Aside				\$ -			
Facilities Costs				\$ -	\$ 12,107	\$ (12,107)	
Training & Support Services	\$ 20,250	\$ 20,251	\$ -	\$ 40,501	\$ -	\$ 40,501	0.0%
Allocated Funds	\$ 20,250	\$ 20,251		\$ 40,501		\$ 40,501	0.0%
Set Asides				\$ -			
Unallocated Funds				\$ -			
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Future Bankers Camp				\$ -			
Take Stock in Childrens				\$ -			
Big Brothers Big Sisters of Miami				\$ -			
National Flight Academy				\$ -			
Miami Dade-Chamber of Commerce Inc.				\$ -			
The Beacon Council Economic Development Foundation				\$ -			
AMO-City of Opa-Locka Summer Youth Employment				\$ -			
NEG				\$ -			
Employ Miami Dade-City of Miami				\$ -			
YWCA, Florida Memorial University, Camillus House, St. Thomas				\$ -			
AMO-Rolling Crest Lake Home (RCL Funding)				\$ -			
Adult Making Summer Youth Employment (City of Miami Gardens)				\$ -			
Youth Co-Op Summer Youth Employment (City of Florida City)				\$ -			
M/DCPS Summer Youth Internship - 2019				\$ -			
Total Expenditures	\$ 8,796,342	\$ -	\$ -	\$ 8,796,342	\$ 1,185,073	\$ 7,611,269	13.5%
Balance of Funds Available	\$ (0)	\$ -	\$ -	\$ (0)	\$ -	\$ (0)	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET

INCENTIVES
FISCAL YEAR 2020/2021
YTD Operations (07/01/20-06/30/21)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/20 THRU 08/31/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 17%		
Revenues:							
WIOA	\$ -			\$ -			
TANF				\$ -			
DEO				\$ -			
DCF-Refugee				\$ -			
Second Year Allocation from FY 19-20	\$ 1,229,889			\$ 1,229,889	\$ -	\$ 1,229,889	0.0%
Other				\$ -			
Total Revenue	\$ 1,229,889	\$ -	\$ -	\$ 1,229,889	\$ -	\$ 1,229,889	0.0%
Expenditures:							
Headquarter Costs	\$ 198,012			\$ 198,012		\$ 198,012	0.0%
Adult Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Refugee Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Unallocated Funds				\$ -		\$ -	
Set Aside	\$ 1,031,877			\$ 1,031,877		\$ 1,031,877	0.0%
Facilities Costs				\$ -		\$ -	
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Allocated Funds				\$ -		\$ -	
Set Asides				\$ -		\$ -	
Unallocated Funds				\$ -		\$ -	
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Future Bankers Camp				\$ -		\$ -	
Take Stock in Childrens				\$ -		\$ -	
Big Brothers Big Sisters of Miami				\$ -		\$ -	
National Flight Academy				\$ -		\$ -	
Miami Dade-Chamber of Commerce Inc.				\$ -		\$ -	
The Beacon Council Economic Development Foundation				\$ -		\$ -	
AMO-City of Opa-Locka Summer Youth Employment				\$ -		\$ -	
NEG				\$ -		\$ -	
Employ Miami Dade-City of Miami				\$ -		\$ -	
YWCA, Florida Memorial University, Camilus House, St. Thomas				\$ -		\$ -	
AMO-Rolling Crest Lake Home (RCL Funding)				\$ -		\$ -	
Adult Making Summer Youth Employment (City of Miami Gardens)				\$ -		\$ -	
Youth Co-Op Summer Youth Employment (City of Florida City)				\$ -		\$ -	
MIDCPS Summer Youth Internship - 2019				\$ -		\$ -	
Total Expenditures	\$ 1,229,889	\$ -	\$ -	\$ 1,229,889	\$ -	\$ 1,229,889	0.0%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET

WNC20
FISCAL YEAR 2020/2021
YTD Operations (07/01/20-06/30/21)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/20 THRU 08/31/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 17%		
Revenues:							
WICA				\$ -			
TANF				\$ -			
DEO				\$ -			
DCF-Refugee				\$ -			
Second Year Allocation from FY 19-20	\$ 1,504,880			\$ 1,504,880	\$ -	\$ 1,504,880	0.0%
Other				\$ -			
Total Revenue	\$ 1,504,880	\$ -	\$ -	\$ 1,504,880	\$ -	\$ 1,504,880	0.0%
Expenditures:							
Headquarter Costs	\$ 242,286			\$ 242,286		\$ 242,286	0.0%
Adult Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Refugee Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Unallocated Funds Set Aside</i>	\$ 1,262,594			\$ 1,262,594	\$ 1,262,594	\$ 1,262,594	0.0%
Facilities Costs				\$ -		\$ -	
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Allocated Funds Set Asides</i>				\$ -		\$ -	
<i>Unallocated Funds</i>				\$ -		\$ -	
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Future Bankers Camp</i>				\$ -		\$ -	
<i>Take Stock in Childrens</i>				\$ -		\$ -	
<i>Big Brothers Big Sisters of Miami</i>				\$ -		\$ -	
<i>National Flight Academy</i>				\$ -		\$ -	
<i>Miami Dade-Chamber of Commerce Inc.</i>				\$ -		\$ -	
<i>The Beacon Council Economic Development Foundation</i>				\$ -		\$ -	
<i>AMO-City of Opa-Locka Summer Youth Employment</i>				\$ -		\$ -	
<i>NEG</i>				\$ -		\$ -	
<i>Employ Miami Dade-City of Miami</i>				\$ -		\$ -	
<i>YWCA, Florida Memorial University, Camilus House, St. Thomas</i>				\$ -		\$ -	
<i>AMO-Rolling Crest Lake Home (RCL Funding)</i>				\$ -		\$ -	
<i>Adult Makind Summer Youth Employment (City of Miami Gardens)</i>				\$ -		\$ -	
<i>Youth Co-Op Summer Youth Employment (City of Florida City)</i>				\$ -		\$ -	
<i>MIDCPS Summer Youth Internship - 2019</i>				\$ -		\$ -	
Total Expenditures	\$ 1,504,880	\$ -	\$ -	\$ 1,504,880	\$ -	\$ 1,504,880	0.0%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET

RESEA
FISCAL YEAR 2020/2021
YTD Operations (07/01/20-06/30/21)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/20 THRU 08/31/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 17%		
Revenues:							
WIOA				\$ -			
TANF				\$ -			
DEO				\$ -			
DCF-Refugee				\$ -			
Second Year Allocation from FY 19-20	\$ 664,657			\$ 664,657	\$ 118,975	\$ 545,682	17.9%
Other				\$ -			
Total Revenue	\$ 664,657	\$ -	\$ -	\$ 664,657	\$ 118,975	\$ 545,682	17.9%
Expenditures:							
Headquarter Costs	\$ 107,010			\$ 107,010	\$ 36,704	\$ 70,306	34.3%
Adult Services	\$ 481,212	\$ -	\$ (14,875)	\$ 466,337	\$ 54,341	\$ 411,995	11.7%
Refugee Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Unallocated Funds				\$ -			
Set Aside				\$ -			
Facilities Costs	\$ 76,436			\$ 76,436	\$ 18,272	\$ 58,164	23.9%
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Allocated Funds				\$ -			
Set Asides				\$ -			
Unallocated Funds				\$ -			
Other Programs & Projects	\$ -	\$ -	\$ 14,875	\$ 14,875	\$ 9,658	\$ 5,217	64.9%
Future Bankers Camp				\$ -			
Take Stock in Childrens				\$ -			
Big Brothers Big Sisters of Miami				\$ -			
National Flight Academy				\$ -			
Miami Dade-Chamber of Commerce Inc.				\$ -			
The Beacon Council Economic Development Foundation				\$ -			
AMO-City of Opa-Locke Summer Youth Employment				\$ -			
NEG				\$ -			
Employ Miami Dade-City of Miami				\$ -			
YWCA, Florida Memorial University, Camillus House, St. Thomas				\$ -			
AMO-Rolling Crest Lake Home (RCL Funding)				\$ -			
Adult Making Summer Youth Employment (City of Miami Gardens)				\$ -			
Youth Co-Op Summer Youth Employment (City of Florida City)				\$ -			
MiDCPS Summer Youth Internship - 2019				\$ -			
AMO-City of Opa-Locke Summer Youth Employment				\$ 14,875	\$ 9,658	\$ 5,217	64.9%
NEG				\$ -			
Employ Miami Dade-City of Miami				\$ -			
YWCA, Florida Memorial University, Camillus House, St. Thomas				\$ -			
AMO-Rolling Crest Lake Home (RCL Funding)				\$ -			
Adult Making Summer Youth Employment (City of Miami Gardens)				\$ -			
Youth Co-Op Summer Youth Employment (City of Florida City)				\$ -			
MiDCPS Summer Youth Internship - 2019				\$ -			
Total Expenditures	\$ 664,657	\$ -	\$ -	\$ 664,657	\$ 118,975	\$ 545,682	17.9%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET

FSET
FISCAL YEAR 2020/2021
YTD Operations (07/01/20-06/30/21)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/20 THRU 08/31/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 17%		
Revenues:							
WIOA				\$ -			
TANF				\$ -			
DEO	\$ 852,198			\$ 852,198	\$ 212,626	\$ 639,572	25.0%
DCF-Refugee				\$ -			
Second Year Allocation from FY 19-20				\$ -			
Other				\$ -			
Total Revenue	\$ 852,198	\$ -	\$ -	\$ 852,198	\$ 212,626	\$ 639,572	25.0%
Expenditures:							
Headquarter Costs	\$ 137,204			\$ 137,204	\$ 71,022	\$ 66,182	51.8%
Adult Services	\$ 618,991	\$ -	\$ (31,366)	\$ 585,625	\$ 85,514	\$ 500,111	14.6%
Refugee Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Unallocated Funds			\$ -	\$ -			
Set Aside			\$ -	\$ -			
Facilities Costs	\$ 98,003			\$ 98,003	\$ 36,128	\$ 61,875	36.9%
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Allocated Funds				\$ -			
Set Asides				\$ -			
Unallocated Funds				\$ -			
Other Programs & Projects	\$ -	\$ -	\$ 31,366	\$ 31,366	\$ 19,962	\$ 11,404	63.6%
Future Bankers Camp				\$ -			
Take Stock in Childrens				\$ -			
Big Brothers Big Sisters of Miami				\$ -			
National Flight Academy				\$ -			
Miami Dade-Chamber of Commerce Inc.				\$ -			
The Beacon Council Economic Development Foundation				\$ -			
AMO-City of Opa-Locka Summer Youth Employment				\$ -			
NEG				\$ -			
Employ Miami Dade-City of Miami				\$ -			
YWCA, Florida Memorial University, Camillus House, St. Thomas			\$ 31,366	\$ 31,366	\$ 19,962	\$ 11,404	63.6%
AMO-Rolling Crest Lake Home (RCL Funding)				\$ -			
Adult Makind Summer Youth Employment (City of Miami Gardens)				\$ -			
Youth Co-Op Summer Youth Employment (City of Florida City)				\$ -			
MiDCPS Summer Youth Internship - 2019				\$ -			
Total Expenditures	\$ 852,198	\$ -	\$ -	\$ 852,198	\$ 212,626	\$ 639,572	25.0%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
 REVENUE AND EXPENDITURES COMPARED TO BUDGET
 LOCAL VETERANS
 FISCAL YEAR 2020/2021
 YTD Operations (07/01/20-06/30/21)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/20 THRU 08/31/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 17%		
Revenues:							
WICA				\$ -			
TANF				\$ -			
DEO				\$ -			
DCF-Refugee				\$ -	\$ 1,690	\$ (1,690)	
Second Year Allocation from FY 19-20				\$ -			
Other				\$ -			
Total Revenue	\$ -	\$ -	\$ -	\$ -	\$ 1,690	\$ (1,690)	
Expenditures:							
Headquarter Costs				\$ -	\$ 258	\$ (258)	
Adult Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Refugee Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Unallocated Funds</i>							
<i>Set Aside</i>							
Facilities Costs				\$ -	\$ 1,432	\$ (1,432)	
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Allocated Funds</i>							
<i>Set Asides</i>							
<i>Unallocated Funds</i>							
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Future Bankers Camp</i>							
<i>Take Stock in Childrens</i>							
<i>Big Brothers Big Sisters of Miami</i>							
<i>National Flight Academy</i>							
<i>Miami Dade-Chamber of Commerce Inc.</i>							
<i>The Beacon Council Economic Development Foundation</i>							
<i>AMO-City of Opa-Locka Summer Youth Employment</i>							
<i>NEG</i>							
<i>Employ Miami Dade-City of Miami</i>							
<i>YWCA, Florida Memorial University, Camilus House, St. Thomas</i>							
<i>AMO-Rolling Crest Lake Home (RCL Funding)</i>							
<i>Adult Making Summer Youth Employment (City of Miami Gardens)</i>							
<i>Youth Co-Op Summer Youth Employment (City of Florida City)</i>							
<i>MidCPS Summer Youth Internship - 2019</i>							
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 1,690	\$ (1,690)	
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
 REVENUE AND EXPENDITURES COMPARED TO BUDGET
 DISABLED VETERANS
 FISCAL YEAR 2020/2021
 YTD Operations (07/01/20-06/30/21)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/20 THRU 08/31/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate ^{17%} 17%		
Revenues:							
WIOA				\$ -			
TANF				\$ -			
DEO				\$ -			
DCF-Refugee				\$ -	\$ 4,933	\$ (4,933)	
Second Year Allocation from FY 19-20				\$ -			
Other				\$ -			
Total Revenue	\$ -	\$ -	\$ -	\$ -	\$ 4,933	\$ (4,933)	
Expenditures:							
Headquarter Costs				\$ -	\$ 579	\$ (579)	
Adult Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Refugee Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Unallocated Funds</i>				\$ -			
<i>Set Aside</i>				\$ -			
Facilities Costs				\$ -	\$ 4,354	\$ (4,354)	
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Allocated Funds</i>				\$ -			
<i>Set Asides</i>				\$ -			
<i>Unallocated Funds</i>				\$ -			
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Future Bankers Camp</i>				\$ -			
<i>Take Stock in Childrens</i>				\$ -			
<i>Big Brothers Big Sisters of Miami</i>				\$ -			
<i>National Flight Academy</i>				\$ -			
<i>Miami Dade-Chamber of Commerce Inc.</i>				\$ -			
<i>The Beacon Council Economic Development Foundation</i>				\$ -			
<i>AMO-City of Opa-Locke Summer Youth Employment</i>				\$ -			
<i>NEG</i>				\$ -			
<i>Employ Miami Dade-City of Miami</i>				\$ -			
<i>YWCA, Florida Memorial University, Camillus House, St. Thomas</i>				\$ -			
<i>AMO-Rolling Crest Lake Home (RCL Funding)</i>				\$ -			
<i>Adult Making Summer Youth Employment (City of Miami Gardens)</i>				\$ -			
<i>Youth Co-Op Summer Youth Employment (City of Florida City)</i>				\$ -			
<i>MiDCPS Summer Youth Internship - 2019</i>				\$ -			
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 4,933	\$ (4,933)	
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET

DEQ**
FISCAL YEAR 2020/2021
YTD Operations (07/01/20-06/30/21)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/20 THRU 08/31/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
							Std Rate= 17%
Revenues:							
WIOA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TANF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
DEO	\$ 1,966,946	\$ -	\$ -	\$ 1,966,946	\$ 319,258	\$ 1,647,688	16.2%
DCF-Refugee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Second Year Allocation from FY 19-20	\$ 664,657	\$ -	\$ -	\$ 664,657	\$ 118,975	\$ 545,682	17.9%
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Revenue	\$ 2,631,603	\$ -	\$ -	\$ 2,631,603	\$ 438,233	\$ 2,193,370	16.7%
Expenditures:							
Headquarter Costs	\$ 423,688	\$ -	\$ -	\$ 423,688	\$ 134,705	\$ 288,983	31.8%
Adult Services	\$ 1,098,203	\$ -	\$ (46,241)	\$ 1,051,962	\$ 139,855	\$ 912,107	13.3%
Refugee Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Unallocated Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Set Aside	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Facilities Costs	\$ 1,109,712	\$ -	\$ -	\$ 1,109,712	\$ 134,053	\$ 975,659	12.1%
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Allocated Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Set Asides	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Unallocated Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Programs & Projects	\$ -	\$ -	\$ 46,241	\$ 46,241	\$ 29,620	\$ 16,621	64.1%
Future Bankers Camp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Take Stock in Childrens	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Big Brothers Big Sisters of Miami	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
National Flight Academy	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Miami Dade-Chamber of Commerce Inc.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
The Beacon Council Economic Development Foundation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
AMO-City of Opa-Locka Summer Youth Employment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
NEG	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Employ Miami Dade-City of Miami	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
YWCA, Florida Memorial University, Camillus House, St. Thomas	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
AMO-Rolling Crest Lake Home (RCL Funding)	\$ -	\$ -	\$ 46,241	\$ 46,241	\$ 29,620	\$ 16,621	64.1%
Adult Makind Summer Youth Employment (City of Miami Gardens)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Co-Op Summer Youth Employment (City of Florida City)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
MIDCPS Summer Youth Internship - 2019	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Expenditures	\$ 2,631,603	\$ -	\$ -	\$ 2,631,603	\$ 438,233	\$ 2,193,370	16.7%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes



SFWIB FINANCE EFFICIENCY COUNCIL

DATE: 10/15/2020

AGENDA ITEM NUMBER: 4

AGENDA ITEM SUBJECT: BANK RECONCILIATION

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

STRATEGIC PROJECT: **Strengthen workforce system accountability**

BACKGROUND:

The Finance and Efficiency Council's primary goal is to work to ensure that the Board is in good financial health, its assets are protected, and its resources are used appropriately and accounted for sufficiently.

Based on the Internal Control Procedures recommended by the Department of Economic Opportunity of the State of Florida, the Finance Committee, at its April 2, 2009 meeting, requested a monthly cash reconciliation report be provided at every committee meeting. Accordingly, the attached cash reconciliations for the months of August 2020 and September 2020 are being presented to the Council for review.

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT

**South Florida Workforce Investment Board
Reconcile Cash Accounts**

Reconciliation Date: 8/31/20

Cash Account: 1102 Cash -General Operating Account

	<u>Amount (\$)</u>	<u>Number of Transactions</u>
Beginning Book Balance	3,029,836.38	
Less Checks/Vouchers Drawn	(4,531,424.65)	254
Plus Deposits		
Checks Voided	0.00	
Deposits	2,832,256.85	18
Plus Other Items:		
Unreconciled Items:		
Ending Book Balance	1,330,668.58	
Bank Balance	4,891,881.91	
Less Checks/Vouchers Outstanding	(3,561,213.33)	158
Other Items:		N/A
Plus Deposits In Transit		
Transfer to operating		N/A
Unreconciled Items:		N/A
Reconciled Bank Balance	1,330,668.58	
Unreconciled Difference	0.00	

Prepared by:

Renee Bennett
Renee Bennett
Asst. Controller, Finance

Approved by:

Odell Ford
Odell Ford
Asstant Director, Finance

9/8/20

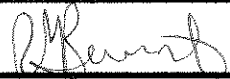
9/9/2020

**South Florida Workforce Investment Board
Reconcile Cash Accounts**


Reconciliation Date: 9/30/20

Cash Account: 1102 Cash -General Operating Account

	<u>Amount (\$)</u>	<u>Number of Transactions</u>
Beginning Book Balance	1,330,668.58	
Less Checks/Vouchers Drawn	(3,308,165.00)	177
Plus Deposits		
Checks Voided	24,648.13	1
Deposits	5,869,574.31	31
Plus Other Items:		
Unreconciled Items:		
Ending Book Balance	3,916,726.02	
Bank Balance	4,775,891.26	
Less Checks/Vouchers Outstanding	(859,165.24)	85
Other Items:		N/A
Plus Deposits In Transit		
Transfer to operating		N/A
Unreconciled Items:		N/A
Reconciled Bank Balance	3,916,726.02	
Unreconciled Difference	0.00	

Prepared by:  10/8/2020
Renee Bennett

Asst. Controller, Finance

Approved by:  10/9/2020
Odell Ford
Asstant Director, Finance



SFWIB FINANCE EFFICIENCY COUNCIL

DATE: 10/15/2020

AGENDA ITEM NUMBER: 5

AGENDA ITEM SUBJECT: ACTIVITY REPORT - INTERNAL MONITORING RESULTS

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **STRONG WORKFORCE SYSTEM LEADERSHIP**

STRATEGIC PROJECT: **Strengthen workforce system accountability**

BACKGROUND:

At its December 19, 2013 meeting, the Audit Committee members requested that staff include a monitoring activity report at subsequent meetings.

In response to said request, SFWIB staff prepared the attached Internal Fiscal Monitoring Activity Report for Program Year 2020-2021, for the period of August 1, 2020 to September 30, 2020.

The report is a summary of the Service Providers monitored, and findings resulting from the internal fiscal monitoring activities.

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT

CareerSource South Florida (CSSF) Board of Directors Meeting of October 15, 2020
Office of Continuous Improvement (OCI) Fiscal Unit
Monitoring Activity Report from August 1, 2020 to September 30, 2020

Contract Type	Contract Amount	Amount Disallowed	Findings/Deficiencies/Comments	Repeat Findings
Big Brothers Big Sisters of Miami, Inc. (BBBS)				
Take Stock in Children (TSIC) Scholarship	\$ 250,000	None	OCI reviewed and evaluated compliance with the terms and requirements of the CSSF executed contract as well as with applicable rules and regulations, documentation maintained, policies and procedures; evaluated the controls for fiscal management, financial health, and the adequacy of the existing internal controls and recordkeeping requirements. A recommendation was issued upon the review of the fiscal management policies and procedures with respect the staled dated checks. There were no findings noted during the review. Prior year's findings were corrected.	No
Total Funded	\$ 250,000			
Career Team, LLC. (Career Team) - New Provider				
Career Centers (CC) - Carol City from 12/1/19 to 6/30/20	\$ 528,865	\$1,654.40	<ul style="list-style-type: none"> ▪ Sampled expenditures related to health insurance payments were incorrectly allocated and recorded into the accounting system, as a result \$1,654.40 was disallowed. 	N/A
CC Miami Beach from 12/1/19 to 6/30/20	\$ 221,969		<ul style="list-style-type: none"> ▪ Sampled payments for operating expenditures were not remitted to vendors timely. 	N/A
			<ul style="list-style-type: none"> ▪ Payroll taxes due to Florida Department of Revenue Employer's Quarterly Report, Form RT-6, for the Fourth Quarter of 2019 were not filed timely. 	N/A
			<ul style="list-style-type: none"> ▪ The review of the accounting system revealed weaknesses in the existing internal controls. The review of interim financial statements reports as of 4/30/20 showed discrepancies between the bank reconciliations, the trial balance and balance sheet. The accounting system did not have an established general ledger account for unallowable costs. The Accounting and Financial Policies and Procedures did not include compliance with the Sarbanes-Oxley Act, and procedures for stale dated checks and escheat laws. The procedures related to segregation of duties in various areas were found to be found to be somewhat vague and ineffective. 	N/A
			<ul style="list-style-type: none"> ▪ Career Team did not submit budget modifications in a timely manner to correct expenditures allocated to the CSSF program; staffs' salaries incongruities were noted during the monitoring. 	N/A
			<ul style="list-style-type: none"> ▪ As of 4/30/20, the agency had only two (2) months remaining into the program year, but the expenditures rates for Carol City were 54 percent, and for Miami Beach 58 %. 	N/A
			<ul style="list-style-type: none"> ▪ Lack of adherence to federal regulations and requirements of the CSSF executed contracts related to personnel management were noted. The agency did not utilized the E-verify; sampled I-9 forms were incomplete, and Level 2 background screenings were not done on sampled personnel. 	N/A
			<ul style="list-style-type: none"> ▪ Sampled personnel files did not contain evidence the staff completed Tier-1 Certifications, and there was no documented evidence the staff acknowledge or received orientation on Health Insurance Portability and Accountability Act of 1996 (HIPAA) training. 	N/A
			<ul style="list-style-type: none"> ▪ Career Team's HIPAA and Whistleblower policies and procedures were missing elements required by federal regulations and CSSF executed contracts. 	N/A
			<ul style="list-style-type: none"> ▪ Career Team did not incorporate the required One-Stop delivery system common identifier of "American Job Center" or "a proud partner of the American Job Center Network" on the printed CareerSource staff's business cards. 	N/A

CareerSource South Florida (CSSF) Board of Directors Meeting of October 15, 2020
Office of Continuous Improvement (OCI) Fiscal Unit
Monitoring Activity Report from August 1, 2020 to September 30, 2020

Contract Type	Contract Amount	Amount Disallowed	Findings/Deficiencies/Comments	Repeat Findings
			<ul style="list-style-type: none"> The Affirmation/Acknowledgement Forms were not submitted to CSSF Quality Assurance Unit Supervisor no later than ten (10) business days prior to employment, volunteerism, or performance of any work for CSSF's funded programs. 	N/A
			<ul style="list-style-type: none"> Career Team failed to submit the Self-Assessment Questionnaire to SFWIB's Office of Continuous Improvement (OCI) no later than thirty (30) calendar days after the execution of the contracts. 	N/A
			<ul style="list-style-type: none"> Several required reports were not submitted or submitted late to CSSF's assigned unit/staff, were not uploaded or uploaded late to CSSF's Intranet database. 	N/A
			<ul style="list-style-type: none"> Career Team's procurement policy did not include language regarding purchase of items with an aggregate cost of \$501.00 or more, and purchases of office furniture (i.e. desks, chairs, file cabinets, etc.), regardless of cost, with SFWIB funds which shall be purchased by SFWIB at the sole discretion of SFWIB. Furthermore, the policy did not contain specifications for procurement documentation record retention, when a purchase order is necessary, and emergencies purchases requirements. 	N/A
			<ul style="list-style-type: none"> Career Team's Information Technology and Data Security Policies and Procedures did not include actions to be taken related to any breach or potential breach of secured information, and procedures for records scheduled for destruction. 	N/A
Total Funded	\$ 750,834	\$ 1,654.40	<ul style="list-style-type: none"> Career Team did not submit the back-up logs to OCI for review, which were requested on numerous occasions during the course of the monitoring. 	N/A

OFFICE OF MANAGEMENT AND BUDGET (OMB) TITLE 2, US CODE OF FEDERAL REGULATIONS (CFR), PART 200 REVIEWED

Final Management Decision Letter Issued: Career Team, LLC.

PLAN OF CORRECTIVE ACTIONS (POCAs) REVIEWED

Arbor E&T, LLC., Community Coalition, Inc., Cuban-American National Council, Inc.

OPERATIONAL DOCUMENTS REVIEWED

Anthony Brunson, PA, The Miami-Dade Beacon Council, Inc., Miami-Dade Chamber of Commerce, Inc., Wegman Associates of Georgia, Inc., Bright Light Security Services, LLC., Sociallybuzz, Inc., Ryman, Inc., Youth Co-Op, Inc., Camara de Comercio Latina de los Estados Unidos (CAMACOL), MARS Community Development Corporation, CMA Enterprise, Inc., and Circle of One, Inc.



SFWIB FINANCE EFFICIENCY COUNCIL

DATE: 10/15/2020

AGENDA ITEM NUMBER: 6

AGENDA ITEM SUBJECT: ACCEPTANCE OF ADDITIONAL DISABLED VETERANS FUNDS

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: SFWIB staff recommends to the Finance and Efficiency Council to recommend to the Board the approval to accept an additional \$989,249 in Workforce System Funding, as set forth below.

STRATEGIC GOAL: **IMPROVE SERVICES FOR INDIVIDUALS W/ BARRIERS**

STRATEGIC PROJECT: **Improve employment outcomes**

BACKGROUND:

The South Florida Workforce Investment Board (SFWIB) received several Notices of Fund Availability from the Department of Economic Opportunity (DEO) of the State of Florida. The following are a list of NFAs for various workforce programs for Region 23 to operate the employment and training services:

Date Received	NFA #	Funding / Program	Amount
August 12, 2020	038458	Supplemental Nutrition Assistance Program	\$ 25,000.00
August 24, 2020	038458	Supplemental Nutrition Assistance Program	\$ 50,000.00
August 11, 2020	038560	Disabled Veterans	\$ 13,750.00
September 8, 2020	038560	Disabled Veterans	\$ 11,394.00
September 17, 2020	038523	Welfare Transition	\$ 58,130.35
September 23, 2020	039319	WIOA State Level Performance Incentive Funds	\$ 71,998.00
September 24, 2020	039343	WIOA State Level Performance Incentive Funds	\$ 758,976.00
TOTALS			\$ 989,248.35

FUNDING: Disabled Veterans

PERFORMANCE: N/A

NO ATTACHMENT



SFWIB FINANCE EFFICIENCY COUNCIL

DATE: 10/15/2020

AGENDA ITEM NUMBER: 7

AGENDA ITEM SUBJECT: ACCEPT AND ALLOCATE DEPARTMENT OF CHILDREN AND FAMILIES REFUGEE EMPLOYMENT AND TRAINING PROGRAM FUNDS

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: SFWIB staff recommends to the Finance and Efficiency Council to recommend to the Board the approval to accept and allocate \$6,797,741 in Department of Children and Families Refugee Employment and Training Program funds, as set forth below.

STRATEGIC GOAL: **IMPROVE SERVICES FOR INDIVIDUALS W/ BARRIERS**

STRATEGIC PROJECT: **Maximizing collaborative partnerships**

BACKGROUND:

The South Florida Workforce Investment Board (SFWIB) received notification from the Department of Children and Families that the Refugee Employment and Training Program funding level for program year 2020-2021 in the amount of \$6,797,741.

SFWIB staff recommends to the Finance and Efficiency Council to recommend to the Board to accept the funding award and adjust the 2020-2021 budget accordingly. Additionally, it is recommended that the funds be allocated to the approved Refugee providers as detailed in the attachment.

FUNDING: Department of Children and Families Refugee Employment and Training Program

PERFORMANCE: N/A

ATTACHMENT

**REFUGEE EMPLOYMENT PROGRAM
PROVIDER ALLOCATIONS**

(October 2020 to September 2021)

Providers	Percentage	Amount
Adult Mankind Organization, Inc.	20%	\$1,203,830
Cuban American National Council, Inc.	10%	\$586,054
Community Coalition, Inc.	8%	\$517,194
Lutheran Services of Florida, Inc.	24%	\$1,473,666
Rescare, Inc. (Arbor E&T, LLC)	10%	\$597,779
Youth Co-Op, Inc	29%	\$1,788,127
Total	100%	\$6,166,650